



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Agenda

Date: 02-07-2017

Location:

Seabeck Fire Station #56
6470 Seabeck Hwy NW
Bremerton, WA 98312

Time:

6:30-9:00

In Attendance

NSYSA Board:

President - Louie Bond
VP of Admin - Val Corden
Competition - Bob Bjornemo
VP of Awards and Recognition - Darcy Buell

Registrar - Liming McMillan
Treasurer - Steve Vonheeder
Secretary - Kent Hassebrock

Club Representatives:

BIYSC - John Thornton
BSC - Shannon Bayne
CKSC - Dawn Byron
JCSC - Jenifer Herbig
KAFC - Teneka Morley-Short

NKSC - Laura Alikpala
NMYSC - Aaron Borseth
SKSC - Jim White
TSC - Vicky Webb

Committee Representatives

NSYSA Discipline - Bob Bjornemo
Recreation Cup - Bob Bjornemo
Soccer to the Maxx - Kathie Thoma
NSYSA Scholarship - Darcy Buell
Records Retention - Darcy Buell

Others in Attendance

Steve Shively - NSYSA Scheduler
Guests -

1. Roll Call
 - * NSYSA Board
 - * Club Representatives
 - * Guest Introductions
2. Communications
3. Approval of Minutes
 - * January 2017 minutes



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

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Date: 01-06-2017

4. Officer's Reports
 - A. President
 - B. VP of Administration
 - C. VP of Award and Recognition
 - D. Competition
 - E. Registrar
 - F. Treasurer
 - G. Secretary
5. NSYSA Scheduler
6. NSYSA Website Administrator
7. Committee Reports
 - A. NSYSA Development Committee
 - B. NSYSA Discipline Committee
 - C. Recreational Cup Committee
 - D. NSYSA Scholarship Committee
8. Club Reports
 - A. BIFC
 - B. BSC
 - C. CKSC
 - D. JCSC
 - E. KAFC
 - F. NKSC
 - G. NMYSC
 - H. SKSC
 - I. TSC
9. Unfinished Business
10. New Business
11. Good of the Game
12. Adjournment



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Bremerton, WA 98312

In Attendance

NSYSA Board:

President - Louie Bond - Excused
VP of Admin - Val Corden - Present
Competition - Bob Bjornemo - Present
VP of Awards - Darcy Buell - Present

Registrar - Liming McMillian - Excused
Treasurer - Steve Vonheeder - Present
Secretary - Kent Hassebrock - Present

Club Representatives:

BIYSC - John Thornton - Absent
BSC - Shannon Bayne - Excused
CKSC - Dawn Byron - Excused
JCSC - Jennifer Herbig - Present
KAFC - Teneka Morley-Short - Present

NKSC - Laurie Alikpala - Excused
NMYSC - Roland Wilson - Present
SKSC - Gary Russell - Present
TSC - Vicky Webb - Present

Committee Representatives

NSYSA Discipline - Bob Bjornemo - Present
Recreation Cup - Bob Bjornemo - Present
Soccer to the Maxx - Kathie Thoma - Excused
Scholarship - Darcy Buell - Present

Others in Attendance

NSYSA Scheduler - Steve Shively - Present
Records Retention - Darcy Buell - Present
GUEST: Susie McGill

1. Called to order at 6:41pm

* Roll Call - As noted above.

* BIYSC was not present and did not give notification, they will be fined for the missed meeting.



**NORTHWEST SOUND YOUTH SOCCER
ASSOCIATION
NSYSA**

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2. Communications

- * To Treasurer, Steve Vonheeder
- * Nothing

- * To President, Louie Bond
- * Nothing

3. Approval of October Minutes

Motion:

Approve October minutes as amended - Bob Bjornmeno

Second: Steve Vonheeder

9 Approve, 0 Oppose, 0 Abstain



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4. Officers Reports

President

- * Two clubs owe quite a bit of money and need to get those invoices paid.
- * Attending the player fee meeting on Saturday the 21st in Tukwila.
- * Wants to join the group on the finishing of the operating document as it relates to field dimensions, etc.
- * Need a volunteer to head up TopSoccer, who within our community can we leverage to do this as I have a person in Jefferson County and other within the association who are wanting to see this continue.
- * Bob is working towards a lifetime achievement designation. I will be helping him with getting the information.

VP of Admin

- * Working with clubs to get their boards updated. We need to start working on the NSYSA AGM next.

VP of Competition

- * Last of the t-shirts were received tonight.

VP of Award and Recognition

- * Sent People of the Year award to all clubs. Due back to Darcy Jan 15th. All clubs have received their medals.

Registrar

- * No Report

Treasurer

- * Sent out financial report. Need to invoice the last of the small sided referees to clubs. That invoice will come out in the next month.
- * See report at the end of these minutes.



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4. Officers Reports (continued)

Secretary

- * No Report

NSYSA Website Administrator

- * Concluded with all the 2016 games. A number of clubs are still in presidents cup and the select cup.
- * Start working on the records retention per the policy
- * Finally got the 501C (3) acknowledged by Google. We can start testing converting the email system over to the google domain. It is recommended by Ridgestar Should be up and running by spring.
- * Website piece only ongoing changes are using the new scoring system for standings. There was some tweeking and adjustments on it. Going to reduce the file size per the policy.

End of Officer's Reports



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5. Committee reports

- * NSYSA Development Committee
- * No Report

- * NSYSA Discipline Committee (as reported by Bob Bjornemo)
- * No Report

- * Rec Committee (as reported by Bob Bjornemo)
- * Need to do something different next year.
- * 8 teams made it to semi-finals

- * Scholarship committee (as reported by Darcy Buell)
- * Included the scholarship information with the people of the year email.
- * It is for graduating seniors, one boy and one girl. NSYSA will give up to \$350.00 to each.

- * Records Retention
- *

- * Soccer to the Maxx committee (as reported by Kathie Thoma)
- * No Report

End of committee Reports



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6. Club Reports

- * BIYSC
 - * No Report
- * BSC
 - * No Report
- * CKSC
 - * January 31st is award ceremony.
- * JCSC
 - * No Report
- * KAFC
 - * No Report
- * NKSC
 - * No Report
- * NMYSC
 - * Need to do update on fields with Centrix going away next year.
- * SKSC
 - * Award ceremony is January 20th
 - * After the AGM the club is looking for a President. The NSYSA rep resigned, and the VP of Fields resigned.
 - * High school girls select team is coaching the team as we were unable to find another coach.
- * TSC
 - * New board list has been sent to NSYSA.
 - * Awards ceremony is January 28th at Ridgetop Middle School, from 2:00-3:30.



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7. Unfinished Business

- * Cost for teams in REC Cup for teams that did not play to advance.
 - * Teams were provided T-Shirts.
 - * In the past, teams were invoiced \$100.00 because they did not get shirts.
 - * Motion:
All participating teams pay \$300.00 to play REC cup even if you go through direct (Kent).
Second: Steve Vonheeder
9 Approve, 0 Oppose, 0 Abstain

- * Cost for teams in Soccer to the Maxx
 - * Total estimated cost is \$3,600.00.
 - * Recouped \$2,790.00. T-Shirts were around \$3,000.00
 - * Motion: Invoice the teams that dropped out the cost of the t-shirts. (Bob Bjornemo)
Second: Kent
Discussion ensued that it penalizes teams that could not make the new date and they should not be penalized.
2 Approve, 5 Oppose, 2 Abstain - Motion Fails

 - * Motion: Donate T-Shirts to Sierra Leone (Bob Bjornemo)
Second: Steve Vonheeder
8 Approve, 1 Oppose, 0 Abstain

- * Document Retention Policy
 - * Steve Shively brought up, the referee reports were accidentally removed. Darcy will add the referee reports back in the document.
 - * There is nothing regarding Disciplinary. Darcy says it could fall under the category of not being removed, or under a three year retention. It was determined that disciplinary record will be retained for permanently.



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8. New Business
 - * 2017 AGM
 - * Schedule the AGM in March. March 27th. There will be no meeting in April.
 - * Clubs need to look at the constitution and it can be voted on at the AGM.
 - * Presidents need to submit a club report by January 27th.
 - * Position up for voting this year
 - * VP of Admin
 - * VP of Awards and Recognition
 - * Registrar
9. Good of the Game
 - * Louie's New Years Day event, Sierra Leone, last year sponsored 26 kids for the year.
 - * Louie went to the MLS Cup in Toronto
10. Adjourned 7:50

NSYSA Treasurer Monthly Report

Date: 06 January 2017

Reconciled Account Balance: \$62,814.29

Outstanding Liabilities:

Uncleared Small Sided Ref \$1,884.00

RMA Refund to CKSC \$228.64

Register Remaining Balance: \$60,701.65

Received the following payments from Clubs:

Invoice 16-033– BIFC Paid up to date

Invoice 16-034– BSC paid up to date

Invoice 16-036– JCSC Player/RMA/REC/SmSided Refs

Invoice 16-038– NKSC Player/RMA/STTM/REC/SmSided Refs

Invoice 16-039– NMYSC Player/RMA/STTM/REC/SmSided Refs

The following invoices are outstanding:

CKSC

- Invoice 16-020– scheduling (\$1,376.00)

JSCS

- Invoice 16-021– Scheduling (\$972.00)

KAFC

- Invoice 16-037– Player/RMA (\$3,981.60)

NKSC

- Invoice 16-023A– Scheduling (\$1,784.00)
- Invoice 16-029A– Wk 104 Small Sided Referees (\$300.00)

NMYSC

- Invoice 16-030– Wk1-4 Small Sided Referees (\$372.00)

SKSC

- Invoice 16-040– Player/RMA/STTM/REC/SmSided Refs (\$10,983.10)

TSC

- Invoice 16-041– Player/RMA/STTM/REC/SmSided Refs (\$13,254.20)

NSYSA Treasurer Monthly Report

Date: 06 January 2017

Miscellaneous Items:

1. Paid WYS for RMA
2. Paid WYS for Player Fee
3. Paid WYS for REC Cup
4. Paid Various invoices for REC Cup T-shirts/NSYSA End of Year Awards
5. Reported New Hires for referees to DCS
6. Filed 4th Quarter Reports for ESD and L&I
7. Paid Final Small Sided Referees– Should expect checks on or before 1/3/2017
8. Need REC Cup KPSRA Invoice from KPSRA
9. Need REC Cup Field Invoice for TSC
10. Upcoming:
 - a. Invoice Clubs for Final (11/12 and 11/19) Small Sided Referees
 - b. Issue 1099 for NSYSA Scheduler
 - c. Develop 2017 Budget for AGM, Due 2/15/2017
 - d. Renew SoS Non-Profit Certification, Due 4/1/2017
 - e. Renew Business License, Due 4/30/2017
 - f. File 990 for IRS, Due 5/15/2017

Outstanding Issues:

1. Duplicate RMA Background Checks– State Investigating
2. Final Decision o fREC Cup Straight Through Teams (7 Total)
 - a. Clubs were only invoiced \$100.00 for these 7 teams (State Fee) now and normal \$300.00 for all other playing in Round Robin.

NSYSA Scheduler / Web staff report for February 2017

Winter start on a full-season of “Spring Cleaning” tasks for NSYSA platform –

A well gathered "Parking Lot" of NSYSA Tasks and Desired Enhancements has been collected. Current work on upgrading our RidgeStar platform to current operating system is underway.

“Parking Lot” topics (in no specific order of completion) include:

1. Upgrade NSYSA from 5.0.7 to RidgeStar 5.2.7
2. Document Retention admin, per policy, on dB
3. NSYSA - convert email to Google for Business non-profit org. platform.
4. Agreement Flags & Consent Agreements
5. Fall Scheduling chart on Google Docs
6. Field Splits needing association with parent pitch Ascending (Ref. NSYSA Ticket 76164 #108)
7. Search criteria by Season in Coach Report
8. dB clean-up: Rec teams labeled as small sided in our database for several ages
9. Board document posting, with control for advance comments and collaboration
10. Continual paperwork improvements for Small Sided youth refs. (both authorizations e.g. LOR, on-boarding, and payroll requirements)
11. Bug fixed? Unable to assign Back-to-Back games, (ref. Rule=Schedule (4.9.3) is part of the "Dynamic Self Assign" RidgeStar Feature Pack (4.9.2)
12. Review and reconfigure or delete NSYSA distribution e-mails, e.g. recreationalcup@ > forwards to Group at: yesitsasoccerthing@yahoo.com, samckee1@comcast.net
13. Scheduling Fees - "Full Fall" (\$175 scheduling charge) vs. "Fall Lite" e.g. Team XYZ running hybrid - COMP season and flag them to monitor and calculate the \$30/game fee scheduling assessment
14. Has Scheduling comment adders worked? i.e. have fewer conflicts occurred since extra efforts to input, e.g. 440262611 - Request AM Games – Coach has 2 teams - 440262613 - Request PM Games - Coach has 2 teams

Scheduling and Minutes continue

Clubs playing Presidents Cup, Founders Cup, Winter and now Spring games continue sending across matches for scheduling. Clubs are also forwarding minutes for posting to NSYSA and related AGM compliance needs. Keep them coming!

Exploration into *DICK’S Team Sports HQ* software

Louie returned from the Jan. 21 Player Fee Meeting with news that Affinity (RMA processing and State scheduling platform) has been sold. He was impressed with application demo and encouraged Club and Association investigation.

I followed up with meetings, demos and provided a current functionalities assessment for the NSYSA executive committee.

We will meet prior to the February NSYSA meeting to review and plan next steps.

Report respectfully submitted –

Steve Shively, NSYSA Scheduler / Webstaff

“Playing soccer is simple, but playing simple soccer is hard” - Johan Cruyff